



NEW SINGLE FAMILY RESIDENTIAL HOMEOWNER PERMITS – WHEN TO CALL FOR INSPECTIONS

BUILDING PERMITS

Foundation prior to backfill:	Footings and walls poured with forms removed Weeping tile in place Washed rock and damp proofing in place
Framing prior to drywall:	Framing of walls, floors and roof complete prior to insulation Foundation backfilled Exterior doors and windows installed Outside sheathing Manufactured engineered floor layout Truss layout and roof bracing details on site
Final prior to occupancy within 365 days of permit issuance:	Handrails in place and guards complete Heating/ventilation system installed and ductwork complete Smoke alarms and carbon monoxide detectors installed All items from previous inspection reports or plan examination complete

ELECTRICAL PERMITS

Rough in prior to drywall:	Main service installed All wire and boxes installed and visible Bonding and grounding complete
Final prior to occupancy within 365 days of permit issuance:	All items from previous inspection reports complete Panel labeled Smoke alarms installed All load devices and switches installed and operational

GAS PERMITS

Final prior to occupancy within 365 days of permit issuance:	All gas piping installed Pressure test complete Gas meter installed All fixtures installed, vented and operational
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PLUMBING PERMITS

Rough in prior to covering:	All drain or sewer lines installed All water lines installed All vent stacks installed
Final prior to occupancy within 365 days of permit issuance:	All items from previous inspection reports complete All fixtures installed and operational

PRIVATE SEWAGE DISPOSAL SYSTEM PERMITS

Rough in prior to backfill within 365 days of permit issuance:	Call prior to installation with your expected installation date.
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ALLOW 5 BUSINESS DAYS NOTICE WHEN CALLING FOR AN INSPECTION